



Umkhandlu wakwa - **NONGOMA** - Local
Municipality

Tel: (035) 831 7500 | Fax: (035) 831 3152 | P.O. Box 84 | Nongoma 3950

SUPPLY AND DELIVERY OF UNIFORMS FOR 11 DIFFERENT SCHOOLS
SCM NLM: 24/2016/17

Quotations from highly experienced and reputable service providers are hereby invited in terms of section 18(a) of Nongoma Municipality Supply Chain Management policy together with section 83 of the Municipal systems Act, No 32. Of 2000, as amended and read together with section 110, 111, 112 of the Municipal Finance Management Act 56 of 2003 for the SUPPLY AND DELIVERY OF SCHOOL UNIFORMS FOR 11 OF THE FOLLOWING SCHOOLS

NAME OF SCHOOL	WARD
Ngengeni Primary School	3
Mankulumane Primary School	15
Phembumuzi Primary School	18
Sigubudu Primary School	12
Manzimakhulu Primary School	20
Efefe Primary School	17
Ekuthokozeni Primary School	5
Ntathakusa Primary School	7
Mfemfeni Primary School	13
Mqubula Primary School	7
Esusweni Primary School	21

THE FOLLOWING DOCUMENTS ARE MANDATORY

Bidders must submit the following documents in order to be consider for this bid:

- Price (s) quoted must be valid for at least ninety (90) days from date of your offer.
- Price (s) quoted must be firm and must be inclusive of VAT
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Regulations 2011 and for this purpose the MBD1, MBD 2, MBD 4, MBD 6.1 and MBD 9 forms (obtainable from municipal website and SCM Unit) must be scrutinized, completed and submitted together with your proposal. B-BBEE Verification

- certificate ,Valid Tax Clearance Certificate, ID copies of company directors
- Copy of company registration certificate
- Proof of municipal rates and taxes not older than 3 months

QUOTATION SUBMISSION:

The quotation must be enclosed in a seal envelope marked **"SUPPLY AND DELIVERY OF SCHOOL UNIFORMS FOR 11 SCHOOLS"** and deposited in the Nongoma Municipal quotation bid box at the reception area not later than 12h00, **Thursday 02nd February 2017** situated at Lot No. 103 Main Street, Nongoma. Late bids or quotations not clearly marked as prescribed will not be considered. Bid Documents will be obtained from cashier's office from **Friday the 27th January 2017** at a non-refundable fee of **R 150-00**.

EVALUATION CRITERIA

STAGE 1

Only service provider who achieves a minimum of **80% (40 points)** of total available points will qualify for stage two of the Evaluation. The points for stage one will be allocated as follows:

STAGE 2

The 80/20 Preferable Point System will be applied, where 80 points will be allocated for price and 20 points for B-BBEEE Status.

Key aspects of criterion	Basis for points allocation	Max. points	Verification
Company's (Proven track record/Experience)	More than 6 years of experience in the industry of supplying uniforms	15	Company Registration Certificate
	Between 3-5 years of experience in the industry of supplying uniforms	10	
	Between 1-2 years of experience in the industry of supplying uniforms	5	
	No experience	0	
Company's (Proven track record/Experience)	At least 5 confirmation of appointments	25	Copy of the Appointment Letter /Purchase Order/ Confirmation letter/ Referral Letter from the contactable previous employer .
	Between 3-4 confirmation of appointments	15	
	Between 1- 2 confirmation of appointment	5	
	No proof of appointment	0	
Registration with Treasury	Proof of registration	10	Attach summary report with Central Supplier Database Number
	No proof	0	

Further enquiries or information must be directed to: Miss Mpume Ngwenya (Office of the Mayor) or Mr Simphiwe Mataba (Special Programmes Officer) Tel: 035 831 7500 during office hours.

S. Mngoma
Acting Municipal Manager

SAMPLE